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1. PURPOSE

The purpose of this procedure is to determine the method of classification, investigation and reporting of occupational accidents, environmental accidents and incidents and accidents that cause material damage in the works operating within the Project. It also covers inexpensive dodges that have no negative consequences but involve potential losses (injury, property damage, etc.).

2. SCOPE

The project is obliged to determine the basic rules for implementation with this procedure. Group Companies are obliged to control and monitor the practices not mentioned in this procedure and which are included in local laws and international standards.

The principles and minimum requirements specified in this procedure; It is based on ILO, EN and other international standards. It is obliged to create the minimum OHS requirements that the project will provide to cover the following principles and can detail these requirements and/or exceed these requirements.

3. IMPROVEMENT

Persons who find uncertainty and inconsistency in this document may report their requests and suggestions to the responsible departments using the "User Feedback Form" in Annex-A.

4. REFERENCES

This document is a minimum requirement for Renaissance Holding and all affiliated Group Companies and can be developed according to the legal legislation, employer expectations and international standards of the region in which it is studied.

- ISO 45001, Occupational Health and Safety Management System
- ISO 14001:2015, Environmental Management System,
- ISO 9001:2015, Quality Management System
- OSHA
- Labor Law
- Occupational Health and Safety Law
- Social Insurance and General Health Insurance Law

5. RESPONSIBILITY

5.1. Group Company OHS Coordinator/Manager

The Group Company OHS Coordinator/Director, the project operating within the Group Company to which it is affiliated, is also responsible for controlling the implementation of this procedure and reporting non-procedural practices to the Group Company Board of Directors. Group Company OHS Coordinator/Manager also;

- To lead the accident/incident investigations assigned to him by the Holding OHS Management Department, to be part of the research team,
- To prepare the reports and presentations requested by the Holding OHS Management Department regarding the accident/incident where necessary,



- It is responsible for evaluating the real and potential consequences of accidents by closely following accident/incident statistics, reviewing corrective preventive activities and disseminating preventive activities to other projects within the group company.

5.2. Project management

Project Management is responsible for implementing this procedure in all work sites/ activities and ensuring that the subcontractors it works with work in accordance with this procedure. Project Management also includes;

- Fatal accidents, high-potential casualty day accidents (accidents with multiple injuries, etc.) to be part of the detailed accident investigation team when it occurs,
- Fatal accidents, high-potential casualty day accidents (accidents with multiple injuries, etc.) to the Board of Directors of the Group company after a detailed accident investigation, to make a presentation about the accident,
- To ensure that accident investigation is carried out by fulfilling the role of research team member assigned to him by the detailed accident investigation team leader to be determined within the scope of this procedure,
- The project is responsible for creating and carrying out action plans based on Accident Trend Analysis carried out by OHS Department and Group Company OHS Coordinator/Manager.

5.3. Department / Department Managers / Chiefs

- Department/Department Managers/Chiefs are responsible for implementing this procedure in their workplace/activities and ensuring that the subcontractors in which they work work in accordance with this procedure. Department/Department Managers/Chiefs also;
- In their areas of responsibility, fatal accidents, high-potential lost day accidents (accidents with multiple injuries, etc.) to be part of the detailed accident investigation team when it occurs,
- It is responsible for the follow-up of the actions determined after detailed accident investigation.

5.4. Project HSE Manager/Chief

Project OHS Manager/Chief is responsible for coordinating and monitoring this procedure for its implementation in all fields and activities. Project HSE Manager/Chief also;

- To lead the accidents/incidents in the project's responsibility,
- To carry out trend analyses related to accidents/events occurring in the project and to share them with Project Management,
- The project is responsible for the preparation or preparation of the monthly report and the reporting through the portal.

5.5. Human Resources/Personnel Affairs, Training, Accrual Departments and Units

- Notification to local authorities for work accidents that occur
- To provide the necessary records to the accident investigation team during the accident investigation,
- Restricting access to the site where necessary (before renovation training and re-examination)
- It is responsible for the storage and confidentiality of medical records after the accident.



5.6. Headquarter E&S Manager:

Responsible for managing infrastructure and superstructure projects regarding environmental and social governance issues and member of the Executive E&S Committee on behalf of the REC

5.7. PIU (Project Implementation Unit)

- PIU Department Manager (Superstructure / Civil Engineer) will be responsible for overseeing the implementation of all health, safety and social measures, as specified within the disclosure package of the Project, and regular reporting to AYGM PIU.
- PIU Physics Engineer who is responsible for supervising health and safety for the Project.

5.8. Executive Environmental and Social Management Committee

- Executive E&S Committee Project Manager (Department Head / Branch Manager /Head of Department) will be ultimately responsible for overseeing the activities undertaken by the AYGM/TCDD specialists (listed below), overseeing the implementation of mitigation measures and management procedures specified within the disclosure package of the Project, and overseeing the preparation and implementation of a CESMP, which will be based on this ESMP.
- Executive E&S Committee Environmental, Health and Safety, and Social (EHSS) Manager (Specialist / Engineer) will be responsible for overseeing all matters that relate to environment, health, safety and social aspects of the Project. Also, s/he will be appointed to be responsible for supporting the implementation of the SEP, by conducting regular consultation with affected communities on any concern regarding the Project. CLOs will also have responsibility for disseminating the Project disclosure package as described in the SEP. They will also conduct regular inspections of records relating to grievances received and their resolution. S/He will report regularly to AYGM PIU.

Further technical staff may be required during the course of the Project, who will be assigned internally by the AYGM, either by means of permanent or temporary basis until the completion of relevant tasks under the Project whilst they undertake their current responsibilities

5.9. All Employees

All employees (including subcontractors)

- To report the accidents/incidents they witnessed to their superiors,
- To go to the project clinic in case of an injury and get first aid,
- To follow the instructions given to them by their managers after the accident/incident,
- To act according to the actions taken after the accident/event,
- He is responsible for participating in the trainings given after the accident/incident.

6. DESCRIPTIONS AND DESCRIPTIONS

Holding: Renaissance Holding Inc.

HSE: Occupational Health Safety and Environment

Group Companies: RHI/RET, RTU, MEA, RTE, REC, RC, RSY, RMI, RGY, ROY, OPG, REN, RIH, DESNA,

ILO (International Labour Organization): International Labour Organization

EN (European Norms): European Norms

Project: Mersin-Adana-Osmaniye-Gaziantep High Standard Railway Project

Project Management: Represents the manager and/or affiliated employees responsible for the entire project, depending on the organizational structure of the project. (Projects and Enterprises; most authorized person or proxy organizationally)

Subcontractor: The project is a real or legal person or non-legal entity or institutions that undertake the construction and/or execution of part or all of the work/service by contract.

Responsible Manager/Supervisor: The manager/supervisor responsible for the construction of the project/ subject work. If the project subject is under the management of the subcontractor, the Holding and/or Group Company executive/supervisor responsible for the subcontractor, Project/Processing Part and Department Chiefs, Construction Site Chief or Project Manager.

Portal: Renaissance OHS Management Portal (<http://prp.ronesans.com>)

Infirmary: The project includes at least one doctor's room, a first aid room, an emergency medical intervention room with a separate door with a ramp for stretcher transport, and a medical facility with toilet and sink

6.1. Accident/Event Definitions

See **ANNEX-1** Accident/Incident Definitions and Classification for detailed accident/incident definitions

6.2. Accident/Incident Classification

Accidents and Incidents will be divided into two groups: "Serious Accidents/Incidents" and "Other Accidents/Incidents".

• Serious Accidents/Incidents:

		FREQUENCY / PROBABILITY				
		1	2	3	4	5
EFFECT / SEVERITY	1					
	2					
	3					(P5, S3)
	4	(P1, S4)	(P2, S4)	(P3, S4)	(P4, S4)	(P5, S4)
	5	(P1, S5)	(P2, S5)	(P3, S5)	(P4, S5)	(P5, S5)

The actual and potential risk shall be calculated for all accidents/incidents that occur, using APPENDIX 2 Risk Assessment Matrix. APPENDIX 20 Actual and Potential Risk Calculation Samples may be used as examples.



All accidents, the actual consequences or potential risks of which are evaluated as "High" according to APPENDIX 2 Risk Assessment Matrix, and all accidents, the actual or potential severity of which is "S4", shall be evaluated within the serious accident/incident status.

The accidents/incidents including, but not limited to, those listed below are in this category:

- Fatalities
 - Occupational injuries / illnesses that cause severe, serious bodily damage. Serious physical damage means a bodily impairment where a part of the body loses its functionality or functionality is lost to a large extent with respect to effectiveness during and outside of work. Such damages may be permanent or temporary, chronic or acute. Injuries involving such impairments necessitate treatment by a doctor (for example, a major bone fracture, deep burn, amputation, etc.)
 - Multiple Injuries: Accidents that cause the treatment of 3 or more individuals at the hospital for more than 24 hours
 - Accidents originating from, but not limited to, fires, spills and explosions, with significant material damage exceeding 50,000 US Dollars
 - Environmental incidents that could result in execution actions, non-compliance notification or cause notifications to legal institutions
 - Near miss events with high potential severity (probable consequences of which include death, multiple injuries or serious injuries)
 - Accidents/incidents causing the following
 - Requirement to report to an authority with jurisdiction power
 - State investigations
 - Legal sanctions, criminal charges, etc.
 - Diplomatic charges and other state examinations
 - Incidents that appear in the local, national or international media
 - Serious damages and impacts, which cannot be classified immediately, including but not limited to, personal injury lawsuits, allegations of work interruption and traffic delays, environmental spills/leaks that might influence the public opinion and lead to charges against Renaissance are also in this category.
 - The events that fall into the Serious Accident/Incident class are divided into two with respect to the accident/incident investigation process.
- **Confidential Accidents Investigations**

The actual impact/severity of accidents and incidents in this class, according to APPENDIX 2 Risk Assessment Matrix is in "S5" class.

(In accidents that fall into this class, the actual risk, i.e. the risk based on the impact that occurs according to the consequence of the accident/incident is calculated. E.g. fatalities, accidents and events with multiple severe injuries, loss of limbs and big social impact)



		FREQUENCY / PROBABILITY				
		1	2	3	4	5
EFFECT / SEVERITY	1					
	2					
	3					
	4					
	5	(P1, S5)	(P2, S5)	(P3, S5)	(P4, S5)	(P5, S5)

- Non-Confidential Accidents Investigations

		FREQUENCY / PROBABILITY				
		1	2	3	4	5
EFFECT / SEVERITY	1					
	2					
	3					(P5, S3)
	4	(P1, S4)	(P2, S4)	(P3, S4)	(P4, S4)	(P5, S4)
	5					

		FREQUENCY / PROBABILITY				
		1	2	3	4	5
EFFECT / SEVERITY	1					
	2					
	3					(P5, S3)
	4	(P1, S4)	(P2, S4)	(P3, S4)	(P4, S4)	(P5, S4)
	5					

The actual consequence and potential risk of accidents and incidents that fall into this class according to APPENDIX 2 Risk Assessment Matrix have been defined in the above matrices.

(In accidents that fall into this class, the potential risk, i.e. the risk based on the impact that occurs according to the probable consequences of the accident/incident is calculated. E.g. The actual risk of a near miss that occurs with a plank falling near an employee from a height is calculated as "LOW" since there is no injury. However, the potential risk will be evaluated as "HIGH" because of the probability to fall on the employee's head and result in death/severe injury, and the accident/incident will be included in this class).

• **Other Accidents/Incidents:**

		FREQUENCY / PROBABILITY				
		1	2	3	4	5
EFFECT / SEVERITY	1	(P1, S1)	(P2, S1)	(P3, S1)	(P4, S1)	(P5, S1)
	2	(P1, S2)	(P2, S2)	(P3, S2)	(P4, S2)	(P5, S2)
	3	(P1, S3)	(P2, S3)	(P3, S3)	(P4, S3)	
	4					
	5					

All accidents, the actual consequences or potential risks of which are evaluated as "LOW" according to **APPENDIX 2** Risk Assessment Matrix, and all "MEDIUM" accidents, the actual or potential severity of which are "S1, S2, S3" shall be evaluated within the other accident/incident status.

The accidents/incidents including, but not limited to, those listed below are in this category:

- All types of illnesses, accidents and asset damages that do not fall into the Serious Accident/Incident class. Such accidents/incidents have significant risks that could lead to serious consequences.
- First-aid, medical intervention, near miss, etc. accidents and incidents that have risks that could lead to serious consequences should not be evaluated in the "Other" class. Under these circumstances, The Project/Facility should decide by consulting with the Group Company Headquarters and/or Holding HSE Management Office.

The events that fall into the Other Accident/Incident class are divided into two with respect to the accident/incident investigation process.

- Accidents with Medium Risk

The accidents and incidents that fall into this class are accidents the actual and potential risks of which are in the area indicated as "Yellow" according to **APPENDIX 2** Risk Assessment Matrix.

- Accidents with Low Risk

The accidents and incidents that fall into this class are accidents the actual and potential risks of which are in the area indicated as "Green" according to **APPENDIX 2** Risk Assessment Matrix.

	Work-related	Irrelevant to work
Injury	<ul style="list-style-type: none"> Events that occurred during Renaissance Workplace Activities Accidents during travel between two workplaces Events arising from the vehicle provided by the company for departure to or from the workspace. Accidents outside the workplace (Renaissance camps and accommodation areas, meeting areas) 	<ul style="list-style-type: none"> Accidents that occur during travel to or from the workplace for personal purposes Accidents during social activities outside the workplace
Accident Investigation and Corrective/Preventive Measures	YES	YES
*Inclusion in Company Statistics	YES	NO

6.3. Disease Classification

	Personal Health Problems	Diseases That Occur During Work	Occupational diseases (identified by local authorities)	Polyclinic Reports
Disease Research and Corrective/Preventive Measures	NO	YES	YES	YES
*Inclusion in Company Statistics	NO	YES	YES	NO

• **(Inclusion in Company Statistics)** - Performance data submitted to legal authorities or external sources. Whether accidents and diseases without business relations should be included in the statistics should be reviewed by the Group Company Coordinator.

7. IMPLEMENTATION

7.1. General Rules

- All accidents and incidents occurring in Projewill be examined, pre-evaluated and reported to the relevant authorities/persons for the periods specified in The Accident-Incident Reporting Matrix No. 3.
- In cases where it is determined that no accidents or incidents have been reported, criminal action should be taken within the scope of the OHS Disciplinary Procedure NO. 0006-0.
- In cases where pre-notification should be made immediately for the periods specified in this procedure for the types of accidents and incidents specified in this procedure, the persons concerned should be notified by phone/SMS/email, and then pre-notification reporting should be done through the Portal.
- In case the reporting requires APPENDIX detailed research, a research team should be established in this procedure and the actions to be taken to prevent the direct and root causes and recurrence of accidents should be determined.



- When the Detailed Research Report is completed, accident reporting should be completed through the Portal except for detailed research reports that require confidentiality.
- Completion of the publication of detailed accident investigation reports requiring confidentiality through the portal will be carried out by the team leader preparing the report.
- In the project, a clinical accident report should be prepared in the infirmaries for all accidents in which the injury is involved and all accidents and incidents should be recorded.
- All accident and incident statistics should be reported through the Portal until the 7th of each month within the scope of monthly HSE statistics kept and recorded in The Project.
- The realization of corrective and preventive actions/measures to be taken as a result of accidents/incidents should be monitored by the project management.

7.2. First Intervention in Accidents/Incidents

The first actions to be taken immediately after the occurring of any event will be significantly related to the results of any future research. All work must be carried out in accordance with local laws and/or restrictions imposed by jurisdictional authorities.

It may not be possible to specify precisely what actions will be taken after each event. The person in charge at the scene must be a judge of what is important.

The steps to be taken should be implemented in accordance with the following steps:

- Control of the crime scene

In order to ensure that the process can operate quickly and effectively following the occurrence of injured and/or property equipment damaged accidents/incidents, project site areas should be defined in advance and an HS-Ç Regional Officer authorized for each area should be present. These responsible persons are responsible for ensuring that the crime scene is under control in accidents occurring in their region, and for managing the process until the necessary communication and transfer to a more competent person.

- In the absence of anyone from the senior management, an auditor (the most competent person in the region at the time) or the regional OHS Officer shall assume responsibility

When an accident/incident occurs in the project, a person authorized primarily by the Project Manager and the Project OHS Chief/Manager and an authorized and/or Business HSE Manager from the Project HSE Department will be sent to the accident/scene.

- Providing first aid and calling for emergency health services where necessary

In case of injury after the accident/incident, first responders to the injured person are given first priority by a person who has received First Aid Training until the Ambulance/Authorized Paramedic arrives. Based on the project conditions and local laws, the company doctor or nurse arrives at the scene 24/7 by ambulance or patient transport vehicle reserved for the project.

- Protection of evidence

It is necessary to secure the accident site and prevent entry and exit to the scene in order not to spoil the evidence until preliminary investigation is carried out, not to interfere with the accident/scene and to prevent possible hazards.

- De-authoritative de-field

Potential sources of evidence at the scene need to be identified. Items that can be considered evidence can often be removed during emergency actions.

- Preventing the alteration or removal of evidence

If there appears to be a significant potential for loss, future research needs are more important than maintaining jobs. The Investigation Team, which will be established for accident investigation, has the authority to stop all actions until the crime scene is examined.

If the Head of the Research Team (where the team was formed) is not permitted after obtaining the consent of all Research Team members, no changes should be made to the accident sites and these areas should not be cleaned.

- Providing the necessary medical intervention for all accidents/incidents in which the injury is involved

The necessary first intervention and treatment for the survivor who is transferred to the Project infirmary after the accident is performed by the Project workplace physician and **the ANNEX 4** Clinical Accident Report Form is filled out by the doctor. The Accident/Incident is also recorded and stored in **the Annex 5** Clinical Application Registry. The workplace physician or nurse should be given detailed information about the incident. Clinical Accident Report will be updated as soon as an APPENDIX or new treatment is given by the Project work place physician. All records, such as the Clinical Accident Report and doctor's reports received from hospitals, will be recorded in accordance with medical confidentiality guidelines.

In case of further intervention or treatment after the first intervention is performed by the doctor and the registration is kept, the injured person is taken to the hospital with an escort from the Project OHS Department/Administrative Affairs Department. In cases where it is necessary to ensure the communication of the patient, the patient is accompanied by the accompanying person.

An ambulance or patient transport vehicle ready for emergency use will be available to transport the injured to the hospital. If it is determined that this vehicle has been used for another purpose, the necessary criminal action will be taken within the scope of the HSE Disciplinary Procedure no. 0006-0 MAOG-RECU-GN-GNL-IS-GNL-PRG-0.

- Testing for all personnel involved in accordance with the requirements of the Drug and Alcohol Policy

Drug and alcohol tests are carried out on the persons who cause and/or are involved in the accident if the supervisor responsible for the accident or the Project HSE Manager deems it necessary.

7.3. Accident/Incident Notification

Any accidents/incidents and descriptions to be reported are specified in **annex 3** Accident/Incident Reporting Matrix. It is determined in the matrix which communication tools and within what periods of notifications to make. Please inform the people/units related to **the Annex 6** Accident/Incident Pre-Notification Form immediately by telephone/SMS/e-mail and then by telephone/SMS/e-mail.

7.4. Accident/Incident Investigation

When an Accident/Incident or a Cheap Incident occurs, it will be investigated and reported within the framework of **annex 7** Accident/Incident Reporting and Investigation Process FlowChart. Since the nature of the Accident/Incident can change rapidly over time, if possible, a preliminary assessment and detailed investigation should be carried out immediately after the incident and, if necessary, it should be completed within the periods specified in **the Annex 3** Accident/Incident Reporting Matrix.

7.4.1. Creation of An Accident/Incident Investigation Team

The teams to be established in accidents requiring investigation are indicated in the table below. It is essential that team members consist of the following people at a minimum.

	Serious Accident/Incident	
	Privacy-Required Accident/Incident Investigations (according to Section 6.2)	Privacy-Free Accident / Incident Investigations (according to Section 6.2)
Team Leader	Holding HSE Management Department Official	Group Company OHS Coordinator / Project Manager
	or Other Group Company Coordinator with the authorization of Holding HSE Management Department	
Team Members	Group Company OHS Coordinator Group Company An official outside the Project to be determined by senior management (e.g. a different Project Manager or Construction Site Chief) Lawyers (for consultation purposes)	-
	Project HSE Chief/Manager or Business HSE Specialist Project Manager, Project Manager Assistant in Projects / Technical Manager in Enterprises	
	Construction Site Chief or Part Chief / Technical Manager in Enterprises, etc. Manager directly responsible for the area or work where the accident happened (Engineer, Foremen, master, technical manager, etc.) A person with knowledge of the process by which the incident occurred (a person involved in an accident or incident, if possible) If the incident occurred in relation to the work of a subcontractor, the subcontractor representative or a contract employee(s) Person(s) with appropriate knowledge and experience for comprehensive investigation and analysis of accidents/incidents if deemed necessary by the Project/Business Management and Group Company Board or Holding HSE Management Department or	

7.4.2. Detailed Research

In cases where detailed accident investigation is required, **ANNEX 8** Detailed Accident Investigation Instruction should be used to carry out an effective investigation.

ANNEX 9 Accident/Incident Report Form is used to report all accidents. However, in fatal accidents or accidents with high potential severity (Serious Accidents/Incidents)

A detailed and comprehensive report will be prepared using the EK 10 Accident/Incident Investigation Report Format.

Following are the steps to follow for the investigation after the establishment of the accident investigation team.

1. Examination of the crash site
2. Collection of findings and examination of the gaps formed,
3. Planning and listing for information to be collected about the accident
4. Taking and recording witness **statements APPENDIX 11** Injured Persons' Statement Format / **ANNEX 12** Eyewitness Expression Format

5. Taking photos and collecting existing photos
6. Collection of related documents and records to be included in the appendix (education records, hospital records, forensic reports, employment documents, past health records, etc.)
7. Discussion with relevant groups such as employer, subcontractor,
8. Creation of the Accident / Event Timeline
9. Determination of root causes(**ANNEX 13: Direct / Root Cause Tables**)
10. Determination of the person(s) to write the accident report and preparation of the report

The notification and reporting steps to be performed according to the types of accidents are summarized in the following table.

	Risk Rating	Accident Investigation and Reporting Officer	Accident Investigation Applications
Serious Accident/Incident	Privacy-Free Accident Investigations (according to Section 6.2)	Group Company OHS Coordinator / Project Manager	<ul style="list-style-type: none"> Notification project/operation is made to the Group Company and The Holding HSE Management Department. Portal pre-reporting is done. Detailed Accident investigation is carried out. Project Manager makes an accident presentation to the Group Company Management. (can be done via video conferencing.) <p>The Draft Report will be approved by the Group Company Headquarters OFFICE prior to publication.</p>
	Privacy-Required Accident Investigations (according to Section 6.2)	Holding HSE Management Department	<ul style="list-style-type: none"> Notification project/operation, Group Company and Holding HSE Management Department is made. Portal pre-reporting is done. Detailed Accident investigation is carried out. Group Company Senior Management makes an accident presentation to the Holding Management. (can be done via video conferencing.) The Draft Report will be approved by the Management Department of The Holding HS-Ç. <p><u>All information and evidence will be protected and kept confidential under the responsibility of Project/Business OHS Manager/Chief and Project Management.</u></p>
Other Accident/Incident	Medium Risk Accidents (according to Section 6.2)	Project HSE Manager	<ul style="list-style-type: none"> In addition to the project/operation, the notification is also made to the Group Company Center. Portal Reporting is done. In such accidents, it is mandatory to determine action as in serious accidents/incidents.

			<ul style="list-style-type: none"> Project/Business HSE Manager is responsible for the control before the publication of the report.
	Low Risk (according to Section 6.2)	Project HSE Manager	<ul style="list-style-type: none"> Notification is made within the project/enterprise. Portal Reporting is sufficient.

7.5. Publication of accident/incident report

After the accidents and incidents occurring in the project, it should be reported through the Portal within the periods specified in the **Annex 3** Accident/Incident Reporting Matrix.

After the detailed accident investigation report is completed, APPENDIX fields opened by the team leader on the Portal are filled in and published.

In cases where portal access cannot be temporarily provided for technical reasons, accident and incident reporting should be done to the relevant persons for the periods specified in **the ANNEX 3** Accident/Incident Reporting Matrix using the Annex **9** Accident/ Incident Report Form or **the ANNEX 10** Accident/Incident Investigation Report Form. The approval and publication process of the reports to be published through the Portal is specified in **annex 14** HSE Management Portal Accident Reporting and Publication Flow Chart.

If specified in local legislation, reporting to the relevant authorities and within the periods specified in the local legislation should be provided by the Project Management and Human Resources unit.

Detailed Accident Investigation Reports are sent to the persons mentioned in the table below.

	Serious Accident/Incident	
	Privacy-Required Accident/Incident Investigations (according to Section 6.2)	Privacy-Free Accident / Incident Investigations (according to Section 6.2)
From	Holding HSE Management Department Official	Group Company OHS Coordinator
Who	Project management Group Company Board of Directors Holding Board of Directors Accident Investigation Team Members Lawyers	Project management Group Company Board of Directors Holding HSE Management Department Accident Investigation Team Members

7.6. Cheap Dodge Report and Unsafe Behavior/Situation Monitoring Report

APPENDIX 15 Inexpensively Circumvented Incident Report Form and **ANNEX 16** Unsafe Behavior/Situation Monitoring Report, which will be printed in project size, will be given to the use of HSE Unit, Project Management or Field Supervisors, Technical Managers. In all field trips carried out daily or weekly, Cheap Dodged Incidents and Unsafe Situations and Unsafe Behaviors encountered through these forms will be recorded and the forms will be delivered to the Project OHS Department.



At the end of the month to be reported, it will be reported in the relevant section of the monthly statistics report.

These records are expected to provide clues about potentially accidental issues in the project. Trend analyses will be carried out by the Project OHS Chief/Manager for Incidents and Unsafe Behavior/Situation Categories that are Dodged Cheaply. The project will be shared with the Project to identify common inexpensive incidents and unsafe situations and unsafe behaviors and to take the necessary preventive actions. Project Management is responsible for carrying out these analyses and sharing them with Project Management.

7.7. Sharing Accidents/Events

Following the publication of the detailed accident investigation report carried out after accidents/incidents requiring confidentiality, an **APPENDIX 17** HSE Statements regarding the accident/incident are prepared by the Group Company Coordinator and the Holding HSE Management Department is published. If the Holding HSE Management Department deems it necessary, it publishes the relevant statement to the relevant people by making the changes it deems necessary.

Following the publication of the detailed accident investigation report carried out after the accident/incident that does not require confidentiality, an **APPENDIX 17** HSE Declaration is prepared by the Project HSE Manager and published to the Group HSE Department. The Group Company OHS Department also makes the changes it deems necessary and publishes it to other group company projects and the Holding HSE Management Department. The Holding OHS Management Department is responsible for moving these statements to other Group companies.

7.8. Application Control

The actions taken after all accidents and incidents are followed by the **APPENDIX 18** HSE Action Tracking Table. The group is supervised and recorded by the Company OHS Coordinators/Directors. The follow-up of the continuity of the actions taken is supervised by internal audits carried out by the Holding HSE Management Department.

Project Management, Supervisors and OHS Department carry out regular internal audits of accident incident reporting to ensure that every accident within the scope of the system is reported and that corrective and preventive actions determined as a result of accidents are taken or are being taken.

8. RELATIONSHIP WITH OTHER PROCEDURES

The provisions of this procedure shall be applied if this procedure conflicts with other OHS Procedures published in Renaissance Group Companies, falls below the standards and includes fewer measures. The provisions of other procedures that contradict this procedure, are below standards and contain fewer measures are invalid.

9. MONITORING, ASSURANCE AND VERIFICATION

Key success indicators (KPIs) of this procedure will be monitored, verified and evaluated by the relevant parties in accordance with their responsibilities set forth in the E&S Governance document, within the scope of the MAOG-RECU-GB-GNL-IS-PRG-0007-0 HSE Monitoring, Assurance and Verification Procedure.



10. RELATED DOCUMENTS AND FORMS

MAOG-RECU-GN-GNL-IS-GNL-PRG-0006-0 HSE Disciplinary Procedure

11. APPENDICES

- APPENDIX 1** –Accident Event Descriptions and Classification
- APPENDIX 2** –Risk Assessment Matrix
- APPENDIX 3** –Accident Incident Reporting Matrix
- APPENDIX 4** –Clinical Accident Report Form
- APPENDIX 5** –Clinical Application Registry
- APPENDIX 6** –Accident Incident Pre-Notification Form
- APPENDIX 7** –Accident Incident Reporting and Investigation Process Flowchart
- APPENDIX 8** –Detailed Accident Investigation Instruction
- APPENDIX 9** –Accident Incident Report Form
- APPENDIX 10** –Accident Incident Investigation Report Format
- APPENDIX 11** –Expression Format of the Injured Person
- APPENDIX 12** –Eyewitness's Statement Format
- APPENDIX 13** –Direct / Root Cause Tables
- APPENDIX 14** –HSE Management Portal Accident Reporting and Publishing Flowchart
- APPENDIX 15** –Cheap Dodge Report Form
- APPENDIX 16** –Unsafe Behavior Status Monitoring Report Form
- APPENDIX 17** –HSE Declaration
- APPENDIX 18** –OHS-O Action Tracking Table
- APPENDIX 19** –List of Related Documents After Accident
- APPENDIX 20** –Examples of Current and Potential Risk Calculation

APPENDIX A / Feedback Form

User FeedbackPage			
When the user identifies an inaccuracy, error or uncertainty in the document, they notify the person responsible for the document so that the necessary action can be taken. The user is asked to clearly state the changes he proposes and to return by filling in this page in full.			
Username			
Document No.		History	
Page Ref.	Brief Description and Causes of Changes / Corrections Deemed Necessary		
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